



**Central Purchase unit  
National Institute of Technology Srinagar  
HAZRATBAL SRINAGAR -190006(J&K)**

**“Tender Notice for Invitation of bids for Fixing of Annual Rate Contract 2019-20  
for Supply of Various Items to the Medical Unit of the Institute”**

**-0-0-0-0-**

1. Sealed Bids are invited for fixing of an Annual Rate Contract for supply of Medicines/ Physiotherapy/dental items of various companies in a 2-bid format on the terms & conditions and procedure outlined from para2, below:
2. **Envelope- A (Techno- Commercial Bid) containing the following documents:-**
  - (a) Proof of being an Original manufacturer or an Authorized Stockist or Dealer in the shape of copy of registration under law in force.
  - (b) PAN card of the firm.
  - (c) GST registration.
  - (d) Valid Drug license valid up-to March 2020.
  - (e) Tax returns of the firm for last three years.
  - (f) A Bid Security for an amount of Rs.0.50 Lac. in the form of CDR/TDR/ BD pledged to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K) and Tender document fee Rs. 500/- in the form of DD/BD, favoring NIT Srinagar and payable at Srinagar. Tenders without Bid Security or tender document fee shall be rejected.
  - (g) Bid opening format given in Annexure-II duly filled in and signed.
  - (h) A judicial Undertaking attested by a Ist. class magistrate to the effect that the Supplied material will be genuine and conforming to the standards of Quality as laid down by the concerned regulatory authority and the supplier is fully responsible for the same.
2. **Envelope-B (Price Bid) Containing the following:-**
  - (a) Bidders shall quote a Percentage (%age) Discount on the MRP of the drugs/items against each **Company** as per the given format only i.e. Annexure- III. The MRP of the medicines shall be verifiable. Tampering or misquoting of MRP in the bill shall render the supplier liable for blacklisting and other action as per rules for fraud and cheating.
  - (b) The offered discount should be firm for the bid validity period.
  - (c) All duties, taxes and levies ( GST or other charges) payable, shall be included in the MRP.
  - (d) As per SRO 129 of Government of Jammu & Kashmir, the institute is Exempted from state entry tax. The Institute will provide Entry tax exemption certificate to successful bidder with supply order.
  - (e) The MRP shall be FOR NIT Srinagar (J&K).
  - (f) Discount offered should be without any over-writing. However minor over writing should be clearly signed by the bidder. In case of any discrepancy between the discount offered / quoted in figures and words, the discount quoted in words will prevail.
  - (g) **The Discount quoted should be covered with transparent tape.**

#### **4. Validity of Bids**

Bids shall remain valid at least for 120 days from the date of opening of the bids.

#### **5. Evaluation of Bids.**

- (a) The purchaser shall evaluate and compare the bids which are found Responsive. i.e.
  - (i) Properly signed.
  - (ii) Conform to terms and conditions.
  - (iii) Accompanied with Bid security and all other documents.
- (b) Bids shall be evaluated separately for each Company.

#### **6. Award of contract**

- (a) Contract shall be awarded to the bidder whose bid is techno-commercially qualified and who has offered the **highest Discount.**
- (b) Successful bidder shall be notified about the award of the contract through a supply order where in terms and conditions of supply shall be incorporated.

#### **7. Payment.**

100% payment shall be made against delivery of goods at NIT Srinagar Campus in good condition and as per specifications.

#### **8. Warranty:**

All the supplied items shall carry comprehensive standard warranty for quality and shelf life.

#### **9. Shelf Life:**

The supplied medicines/drugs shall have a Minimum shelf life as prescribed below:

- 9.1 For MEDICINES/DRUGS having an expiry life of 01 year from date of manufacture - 09Months
- 9.2 For MEDICINES/DRUGS having an expiry life of 02 years from date of manufacture -- 20 Months
- 9.3 For MEDICINES/DRUGS having an expiry life of 03 years from date of manufacture -- 30 Months

#### **10. Supply of Items and Penalty for delay:**

Orders for Supply of items will be issued as per requirements of the Medical Unit as per needs and essentiality on monthly or bimonthly or Quarterly or 6-monthly basis. The ordered items shall have to be supplied within 15 days from the date of the communication of the requirement by a supply order through email. A penalty of 0.50% ( half a percent of the order value ) per week or part thereof shall be imposed if the supply is made beyond the prescribed period mentioned in supply order.

NIT Srinagar shall be at liberty to cancel the supply order and make alternative arrangements for the medicines/drugs if it found that the bidder is not interested to supply and is causing delay which can cause serious issues with regard to medical care in the Institute. The defaulting supplier shall be liable for action under rules for forfeiture of CDR and other action as per rules.

#### **11. Settlement of disputes.**

Settlement of any dispute shall be subject to the jurisdiction of Srinagar Court only.

**13. Submission of Bids.**

(a) **The last date for submission of bids is 24.04 .2018 up-to 4.00 P.M.**

(b) Bids should be properly sealed.

(c) The two envelopes A & B should be separately sealed and superscripted as Technical Bid & Price Bid. These two sealed envelopes should be sealed in a bigger Envelop. All the three (03) envelopes must be superscripted with the address of the Tender receiving Officer ; Name of the Items; Department ;Tender No. ; Due date of receipt and Name of the Bidder in Bold and Neat letters.

(d) Bids should be addressed to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K)-190006.

(e) Bidders not from Srinagar shall be dispatched sufficiently well in advance so as to reach as per scheduled time & date. NIT Srinagar shall not be responsible for any delay by posts Deptt. or Courier agency.

**14. Bid opening**

(a) The Technical-commercial Bids (Envelope- A) will be opened first **on 25-04-2019 at 3.00PM in the office of CPU** and Price Bid (Envelope-B) of the techno- commercially qualified bidders will be opened subsequently.

(b) Interested bidders can attend the Bid opening.

**15. Notwithstanding above, the purchaser reserves the right to reject any or all the bids received or withdraw this tender notice without assigning reasons thereof.**

Officer In-charge  
Central Purchase unit  
NIT Srinagar  
email: [cpu@nitsri.ac.in](mailto:cpu@nitsri.ac.in)

## **Annexure-I**

### **Details of the Items**

Medicines/drugs/dental items /Physiotherapy items, generally required in a University level Medical Centre for treatment of the students and staff, manufactured by different companies. Quality has to be ensure as per relevant standards.

**Annexure -II**

**(Bid Opening format)**

**(To be filled-in by the Bidder)**

Name of the firm \_\_\_\_\_

Tender for supply of \_\_\_\_\_

Tender No. & Date \_\_\_\_\_

Please note that:- 1. Answers for the following check points are necessary.  
2. In case any answer for any check point is NO,  
the bidder will not Qualify techno-commercially.

- |   |         |
|---|---------|
| • Valid Drug license attached   | Yes/No  |
| • Tax returns attached  | Yes/ No |
| • GST Registration /Pan card attached                                       | Yes/No  |
| • Registration/ Authorized Dealership/<br>Manufacturer certificate attached | Yes/ No |
| • Offered Discount covered with transparent tape                            | Yes/ No |
| • Bid document fee deposited  | Yes/ No |
| • Bid Security enclosed   | Yes/ No |
| • Bid price in Indian Rupees  | Yes/ No |
| • FOR NIT Srinagar  | Yes/No  |
| • All T&C of the Bid document accepted                                      | Yes/No  |
| • Judicial undertaking attached   | Yes/No  |

Seal & Signature of the Bidder  
Mobile No.  
email:

### Annexure-III

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### Discount Schedul

**Note: Please quote for Genuine/  
original and standard items only.**

S. No	Make/ Company	Offered %age Discount on MRP	
		figures	words
01.	Ipca		
02.	Cipla		
03.	Hetero Hc Lab		
04.	Fdc Ltd		
05.	Macleords		
06.	Jb Chemicals		
07.	Ranbaxy		
08.	Lupin		
09.	Aristo		
10.	Alkem		
11.	Cadila		
12.	Mankind		
13.	Sun Pharma		
14.	Tablets India Ltd		
15.	Centaur		
16.	Sanofi		
17.	Franco Indian		
18.	Systopic Lab		
19.	Wock Hardt		
20.	Win Medicare		

21.	Crescent Tb.		
22.	Micro Labs		
23.	Abbot		
24.	Macmillon		
25.	Torrent		
26.	Emcure		
27.	Alembic		
28.	Obsurge		
29.	Seagull		
30.	Walter		
31.	Glenmark		
32.	Somatico		
33.	Ravenbhell		
34.	Nestle		
35.	Leeford		
36.	Reckitt Benckiser		
37.	Intas		
38.	Entod		
39.	Raptikos		
40.	Dr Reddies		
41.	Ciron		
42.	Allergan		
43.	Harson		
44.	Serum Institute		
45.	Pfizer		

46.	Adirs		
47.	Bd Pharma		
48.	Bio Pharma		
49.	Hindustan Surgicals		
50.	Medi Group		
51.	Hansa plast		
52.	Reckets		
53.	J&J		
54.	Beresdo		
55.	Pioneer		
56.	Win Medicare		
57.	Dispo		
58.	Baharat		
59.	Merck		
60.	Shalman		
61.	Gsk		
62.	Zydus		
63.	Oanknet Healthcare		
64.	Std		
65.	Tynor		
66.	Denstply		
67.	Soflex Disk		
68.	Filteck Z		
69.	GC9		
70.	DPL		
71.	3MESPE		
72.	Prevast		



73.	Lignox		
74.	Prima		
75.	Zelgan plus		
76.	Bioline		
77.	Prisma		
78.	Polo Office		
79.	GC		
80.	Shofu		
81.	Angelius		
82.	Coltene		
83.	Vetapex		

- Note: 1. Discount should be quoted against each Company.  
2.The bidder may quote discount for any other reputed company in addition to above mentioned companies.