



Central Purchase Unit
National Institute of Technology Srinagar (J&K) -190006

Email: cpu@nitsri.ac.in

Bid Document For Disposal of Unserviceable Items/Scrap
On “As-Is-Where-Is-Basis” Tender No. 70 Dated 08/04/2019

-0-0-0-

1. Sealed Bids are invited **For Disposal of Unserviceable Items/Scrap On “As-Is-Where-Is-Basis”**,
having details as given in Annexure –I, in a 2- bid format on the terms & conditions and as per the instructions given below from para-2, from interested eligible bidders. The stocks are mostly old laboratory /workshop equipment made of steel.
2. **Techno-Commercial Bid, Containing the following documents in Envelope- A:-**
 - (a) Proof of being a registered dealer or a manufacturer in the shape of copy of registration under law in force.
 - (c) PAN card & Tax registration document of the bidder.
 - (d) Bid security for Rs. 4.0 lacs in the form of CDR/BD/DD/TDR/FDR pledged to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K) and tender document fee Rs.3,000/=(non-refundable) in the form of DD, favoring Director, NIT Srinagar. Bids without bid security /document fee shall be rejected.
 - (h) Bid form in the format given in Annexure-II duly filled.
3. **Price Bid Containing the following in Envelope-B:-**
 - (a) A Single Net Amount offered as sale value for the whole unserviceable items/scrap quoted both in words & figures and as per the format enclosed as Annexure-III in INR only. The amount quoted should be covered with transparent tape.
 - (b) The amount quoted should be net to be deposited into the Institute account as the sale value of the identified unserviceable items/scrap.
 - (c) Bid price should be without over writing. However minor over writing should be clearly signed by the bidder. In case of any discrepancy between price quoted in figures and words, the price quoted in words will prevail.
 - (d) All duties, taxes and levies (GST or other charges) payable, shall have to be borne by the successful bidder in addition to the above amount offered as sale proceeds to the Institute. Institute shall not be liable for any charges or taxes on account of this sale.
4. **The Bidders are advised to visit the Institute on any working day from 10.00AM to 5.00 PM to see and assess the stocks identified for disposal before quoting their Bids. For guidance during the visit, interested bidders can contact on the following mobile nos.**

9906523929 or 9419018916.

5. Evaluation of Bids.

- (a) The purchaser shall first evaluate and compare the techno-commercial bids as per following criteria to determine the techno-commercially qualified bidders:
 - (i) Bids are Properly filled and signed as per given formats
 - (ii) Bids are accompanied with prescribed Bid security and all other documents

In the 2nd step, the financial bids of only those bidders who qualify from the above process will be evaluated to determine the final successful bidder.

6. Award of contract

- (a) Contract shall be awarded to the bidder whose bid is techno- commercially qualified and has offered the **Highest Amount above the Reserve Price.**
- (b) Successful bidder shall be notified about the award of the contract through a Bid acceptance order where-in terms and conditions of release of the items shall be incorporated.

7. Deposition of the Bid Amount:

The successful bidder shall have to deposit the full amount of the bid within 10days from the issue of the Bid acceptance order.

9. Settlement of disputes.

Settlement of disputes if any shall be subject to the jurisdiction of Srinagar Courts only.

10. Responsibility During lifting of the items:

The successful Bidder shall be wholly and solely responsible for any damage or accident or both, that may occur during the lifting of the said items from their position.

11. Liquidated Damages.

If the bidder after accepting the Bid Acceptance order for the award of the material after deposition of the full amount in the account of the Institute, fails to complete the lifting of the allotted unserviceable equipments/scrap items, a penalty of 0.50%(half percent) of the accepted sale amount value per week or part-thereof shall be imposed. The maximum penalty shall be limited to 10%. Once maximum is reached, NIT Srinagar shall proceed on its own to consider the termination of the order, on the risk & responsibility of the defaulting bidder.

12. Submission of Bids.

(a) ***The last date for submission of bids is 30.04.2019 up-to 4.00PM.***

(b) Bids should be properly sealed.

(c) The two envelopes A & B should be separately sealed and superscripted as Techno -Commercial Bid & Price Bid.

These two sealed envelopes should be sealed in a bigger Envelop and all the (03)three envelopes should be superscripted with the address of the Tender receiving Officer; Tender Number; Due date of submission; title of the Bid and Name of bidder.

(d) Bids should be addressed to Officer In-charge, Central Purchase Unit NIT Srinagar (J&K)-190006.

(e) Bids not from Srinagar shall be dispatched sufficiently well in advance so as to reach the destination as per scheduled time & date. NIT Srinagar shall not be responsible for any delay caused by Post or Courier agency.

13. Bid opening.

(a) The Techno- Commercial Bid (Envelope- A) will be opened first on 01.05.2019 at 2.30 pm in the office room of the undersigned in the administrative block of the Institute.

Price Bid (Envelope-B) of the qualified bidders as detailed above will be opened on 02-05-2019 at 3.00PM in the same office. Interested bidders can attend the Bid opening.

14. Notwithstanding above, the purchaser reserves the right to reject any or all the bids received in response to this N.I.T. or withdraw it without assigning any reasons thereof.

15. For any future information or corrigendum or addendum regarding this tender, please be in touch with our website: www.nitsri.ac.in.

16. Any clarification may be sought on the following emails:

- Central purchase Unit: cpu@nitsri.ac.in

No.NIT/CPU/2019/4817

Dt.08/04/2019

Officer In-charge

Central Purchase unit

Annexure-I
“ Details of Unserviceable /scrap Items”

S.No	Name of item	Places where it is lying
1.	Unserviceable items/ Scrap identified at site duly marked – mostly old machines	Departments of Civil engineering; Mechanical Engg.; Electrical Engg; Computer Sciences & Engg, Chemistry, Maintenance Engineering Centre; Computer services centre and central workshop.

Annexure-II
BID FORM

To,
Officer In-charge,
Central Purchase unit,
NIT Srinagar.

Ref: Tender issued under No.: NITS/CPU/ 2019/.....
Dated: 08/04/2019 for disposal of Unserviceable items/Scrap

Sir,
With reference to the above notice inviting bids, we would like to say that we have gone through your bid document thoroughly and hence offer our Bid in sealed envelopes for the same as per your document.

The following documents constitute our Bid:

- | | |
|--|---------|
| • Valid tax clearance certificate attached:- | Yes/ No |
| • Registered manufacturer/ Dealership certificate attached | Yes/ No |
| • Quoted amount of Bid is covered with transparent tape | Yes/ No |
| • Bid document fee deposited:- | Yes/ No |
| • Bid Security Receipt enclosed:- | Yes/ No |
| • Bid price in Indian Rupees:- | Yes/ No |
| • Bid without correction/overwriting:- | Yes/ No |
| • Price Bid schedule in the requisite format | Yes/ No |
| • GST and any other Taxes shall be paid by us | Yes/ No |
| • All terms and condition of the bid document accepted | Yes/ No |

Kindly feel free for any enquiries and clarifications.

Yours Sincerely

Signature:
Name:
Authorized representative of
M/S
Telephone No.....
Email:

Place:

Date:

Annexure-III

Price Schedule

S. No	Description of the stock for which bid is quoted	Amount offered as sale value of the stocks without taxes etc. (taxes and any other overhead chargeable on this sale shall be borne by the successful bidder as additional) In INR only	
		In figures	In words
1			